

**Lakeshore Technical College  
Pharmacy Technician Program  
Advisory Committee Meeting  
May 17, 2007**

**Members present:** 12

**Guests:** 2

**Call to Order:** The meeting was called to order at 7:40 a.m.

**Minutes:** Minutes of the October 5, 2006 Pharmacy Technician Advisory Committee meeting were approved.

**Diploma Program Update:**

There were 33 graduates in May 2007.

At this time, 53 students are admitted for Fall 2007.

Graduate Follow up Report of 2006 was reviewed.

Program *Curriculum Sheet* was reviewed, including program goals.

Motion carried unanimously....to make keyboarding skills a prerequisite for entrance into the program and to drop the 1 credit *Keyboarding* course from the program curriculum. The 1 credit is to be added the Managing Pharmacy Benefits course, making it a 3 credit course.

**Associate Degree Program update**

The first year had 6 students officially admitted.

Colleges that accept credits toward Bachelor's degrees were reviewed.

Program *Curriculum Sheet* was reviewed, including program goals.

**Certificate Program Update: On-line Courses for Working Technicians**

The on-line pharmacy technician course schedule was reviewed. The on-line courses are:

Medical Terminology, Pharmacology, Pharmacy Calculations, Federal Law, Parenteral Admixtures, Managing Pharmacy Benefits, Wisconsin Law, and Advanced Pharmacy Services Applications.

Courses offered in a blended format of ITV and on-line include: Pharmacology, Pharmacy Business Applications, Drug Distribution Systems, Pharmacy Law, Parenteral Admixtures, and Pharmacy Calculations.

**Reading:** A study demonstrating a strong correlation between reading skills and success in the Calculation course was presented by Rhonda Schultz.

**Seminars:** The Advisory Committee discussed continuing education seminar needs with LTC's Workforce Solutions Department Seminar Planning. Due to easy accessibility to many CE offerings in pharmacy, no seminars are necessary.

**Policies:**

1. Motion carried unanimously: If a Pharmacy Technician Program student fails a course twice, he/she will be dismissed from the program. The student can appeal the decision. The instructor can exercise discretion to take into consideration unique circumstances to allow the student to stay in the program.
2. Motion carried unanimously: A student who has been dismissed from another program will not be considered for admission into the Pharmacy Technician Program as per the existing Health and Human Services Department policy.

**Membership and Officers**

CPhT will be Chairman for the 2007-2008 school year.

CPhT will be Vice-chair for the 2007-2008 school year.

**Next Meeting**

Thursday, October 4, 2007 7:30-9:30 a.m.

**Adjournment**

Meeting adjourned at 9:00 a.m.