

Desktop Publishing and Digital Design I Certificate

How do I go about enrolling in the certificate?

Complete an LTC Application for Admission and submit with the \$10 certificate application fee.

How much does each class cost?

Classes vary in credits. Each credit will cost approximately \$90 per credit plus the cost of book(s).

How can I get more information?

Contact LTC's Business and Technology Division, extension 1342.

Prerequisites: Completion of beginning-level Windows and Word courses or past experience with Windows and a word processing program prior to entry in the program. Must be able to create, rename, and move files and folders.

Course Descriptions

Photoshop Basic

Catalog No. 10-201-186

...introduces the learner to using Photoshop CS to edit, enhance, and combine digital images which are prepared for print media.

Illustrator Basic

Catalog No. 10-201-173

...prepares the learner to use Adobe's standard vector graphics software to create artwork. The course will cover the basics of computer illustration and its use in print media. Students will use software tools to work with objects, clip art, text, and color.

Layout & Design

Catalog No. 10-104-180

...prepares the learner to demonstrate an understanding of graphic design as it relates to the printed page, explain the importance of publication planning, and prepare camera-ready copy.

InDesign Basic

Catalog No. 10-201-182

... prepares the learner to use a professional page layout program for preparing brochures, mailers, and newsletters.

Typography

Catalog No. 10-201-179

... introduces the learner to the fundamentals of typography with a historical review and terminology lessons. Students will explore shapes, styles, logos, typographic artwork, and an appreciation for typesetting as design.

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Tuesday evenings—Cleveland campus (5:30—9:30)

Photoshop Basic	August 28—October 16, 2007	Class # 60887 (10-201-186) Kelli Grasse
Illustrator Basic	October 23—December 11, 2007	Class # 60870 (10-201-173) Irene Hoffman
Layout and Design	January 15—February 5, 2008	Class # TBA (10-104-180) TBA
InDesign Basic	February 12—April 1, 2008	Class # TBA (10-201-182) TBA
Typography	April 8—April 29, 2008	Class # TBA (10-201-179) TBA

You will need to complete an LTC application form and \$10 to apply for the certificate program.

Desktop Publishing and Digital Design I Certificate

2007 - 2008

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This certificate is designed for those with computer experience. It will be of benefit to administrative assistants, secretaries, office assistants, printing industry employees, and others in occupations in business and industry who find themselves responsible for creating company publications. Desktop Publishing training can also be beneficial to those in retail businesses, government agencies, and nonprofit private sector organizations. The person who earns a Desktop Publishing and Digital Design I certificate will acquire a solid knowledge of desktop publishing skills.

Fall 2007

- Photoshop Basic (2 credit)
- Illustrator Basic (2 credit)

Spring 2008

- Layout & Design (1 credit)
- InDesign Basic (2 credit)
- Typography (2 credit)

For more information, call (920) 693-1339 or (920) 693-1109.

Classes are scheduled in the evening for approximately 4-8 weeks at LTC Cleveland.