

**PROCEEDINGS OF THE BOARD MEETING OF THE
LAKESHORE TECHNICAL COLLEGE DISTRICT BOARD
LTC Cleveland, Lakeshore Conference Room
November 16, 2011**

Board Present: Chappy, Crowley, Fuentez, Huhn, Lukas, Sheehan, Vang
Board Absent: Kluss, Voechting
Staff Present: Bramstedt, Dross, French, Gossen, Hang, Hoerth, K. Kotajarvi, Lanser,
Lindsey, Mirecki, Stock, Thillman, Weber, Willinger, Zhang
Students Present: Justus, Vasquez
Guests Present: Sec. Newson, R. Metz, B. Metz

Call to Order/Introductions

The meeting of the Lakeshore Technical College District Board was called to order by Chair John Lukas at 3:35 p.m. It was reported that this meeting had been publicized in accordance with requirements of the Wisconsin Open Meeting Law.

Public Input

No public input was given.

Connections

The Board discussed ways in which they connected with the College and the community.

Approval of Minutes

IT WAS MOVED BY NANCY CROWLEY AND SECONDED BY CINDY HUHN TO APPROVE THE MINUTES FOR THE OCTOBER 19, 2011 BOARD MEETING AS PRESENTED. Motion unanimously carried.

Linking and Learning

Secretary of Department of Workforce Development, Reggie Newson engaged in a linking discussion with the Board. The LTC 2011-12 Student Government Association officers provided an update on their activities. The 2011-12 LTC Student Ambassador was introduced to the Board. Doug Gossen, Vice President of Student Services, and Deryl Davis-Fulmer, Vice President of Instruction provided a presentation of the college's current student success initiatives. The Board reviewed their linking discussions with Representative Petri and the Two Rivers School Board.

Policy Governance

Board policy I.E. was reviewed with no revisions. The Board interpretation for Policy I.E. was acceptable.

Action Items

IT WAS MOVED BY NANCY CROWLEY AND SECONDED BY LUCIO FUENTEZ TO APPROVE SUBMITTING THE PROGRAM PROPOSAL DOCUMENTATION FOR THE GOLF COURSE MANAGEMENT PROGRAM TO THE WTCS STATE BOARD FOR CONSIDERATION AS PRESENTED. Motion unanimously carried.

Consent Agenda

Mr. Lukas asked for any requests to remove an item or items from the consent agenda. IT WAS MOVED BY CINDY HUHN AND SECONDED BY JOE SHEEHAN TO APPROVE THE CONSENT AGENDA INCLUDING: CONTRACTS FOR INSTRUCTIONAL SERVICES;

PROFESSIONAL CONTRACTS INCLUDING TWO MANAGEMENT CONTRACTS AND FOUR RETIREMENTS; PAYMENTS OVER \$2,500; AND FINANCIAL MONITORING REPORTS FOR OCTOBER 2011 AS PRESENTED. Motion unanimously carried.

Information/Discussion

President Mike Lanser gave an update on LTC operations and his activities. The college's "Complaint Resolution Policy for All Non-Union Employees" policy was discussed in regards to the updates that needed to be made to abide by Act 10, and will be brought back to the December meeting for approval. Cindy Dross, Director of Financial Services, provided a presentation on the College's budget guidelines. The Board discussed updates with the District Boards Association. The calendar of upcoming events was reviewed.

Closed Session

IT WAS MOVED BY NANCY CROWLEY AND SECONDED BY CINDY HUHN TO CONVENE INTO CLOSED SESSION PURSUANT TO SECTION 19.85 (1)(C) OF THE WISCONSIN STATUTES TO REVIEW PERFORMANCE EVALUATION DATA OF THE PRESIDENT. THE BOARD SHALL RECONVENE INTO OPEN SESSION IN ORDER TO TAKE ANY REQUIRED ACTION AND TO COMPLETE THE MEETING AGENDA. Roll call vote: Chappy, aye; Crowley, aye; Fuentez, aye; Huhn, aye; Kluss, absent; Lukas, aye; Sheehan, aye; Vang, aye; Voething, absent. Motion unanimously carried. The Board convened in closed session at 5:48 p.m.

Open Session

IT WAS MOVED BY NANCY CROWLEY AND SECONDED BY LUCIO FUENTEZ TO MOVE TO OPEN SESSION TO TAKE ANY REQUIRED ACTION AND COMPLETE THE MEETING AGENDA. Roll call vote: Chappy, aye; Crowley, aye; Fuentez, aye; Huhn, aye; Kluss, absent; Lukas, aye; Sheehan, aye; Vang, aye; Voething, absent. Motion unanimously carried. The Board convened in open session at 5:59 p.m.

Action

IT WAS MOVED BY NANCY CROWLEY AND SECONDED BY LUCIO FUENTEZ TO APPROVE THE PERFORMANCE EVALUATION DATA LETTER OF THE PRESIDENT, THAT WAS PREPARED BY BOARD CHAIR, JOHN LUKAS, TO BE PLACED IN HIS PERSONNEL FILE. Motion unanimously carried.

Other Business

President Lanser discussed proposing a change in wage increase consideration from fiscal year to calendar year and a possible proposal for a one percent wage increase for Management and Support staff the next calendar year. The consensus of the Board was to not bring forward a proposal for a wage increase. The Board had no opposition to changing proposed increase in wages from fiscal to calendar year. Agenda items for the December 21, 2011 Board meeting were discussed.

Adjourn

IT WAS MOVED BY CINDY HUHN AND SECONDED BY LUCIO FUENTEZ TO ADJOURN. The motion was unanimously carried and the meeting was adjourned at 6:17 p.m.

Respectfully submitted,

Cindy Huhn
Secretary/Treasurer