

**PROCEEDINGS OF THE BOARD MEETING OF THE
LAKESHORE TECHNICAL COLLEGE DISTRICT BOARD
LTC Cleveland, Lakeshore Conference Room
January 26, 2011**

Board Present: Crowley, Furca, Kluss, Lukas, Sheehan, Vang, Voechting

Board Absent: Fuentez, Huhn

Staff Present: Braley, Dross, Gossen, Hang, Hastreiter, Hennessey, Higdon, Hilke, Hoerth, K. Kotajarvi, Kubista, Lanser, Lindsey, Mirecki, Pahl, Thayer, Zhang

Students Present: Aguirre, Metz

Guests Present: Davis

Call to Order/Introductions

The meeting of the Lakeshore Technical College District Board was called to order by Chair Roy Kluss at 3:31 p.m. It was reported that this meeting had been publicized in accordance with requirements of the Wisconsin Open Meeting Law.

Public Input

No public input was given.

Connections

The Board discussed ways in which they connected with the College and the community.

Approval of Minutes

IT WAS MOVED BY NANCY CROWLEY AND SECONDED BY JUTTA FURCA TO APPROVE THE MINUTES FOR THE DECEMBER 15, 2010 BOARD MEETING AS PRESENTED. Motion unanimously carried.

Linking and Learning

Director of Human Resources Kathy Kotajarvi introduced new staff members. The Student Ambassador and Student Government Association officers provided an update on their activities. International Education Coordinator Rebekah Kubista presented an overview of LTC's international education accomplishments and activities. John Lukas joined the meeting at 3:38 p.m.

Policy Governance

Board policies I.F., III.A. and III.B. were reviewed with no revisions. Interpretations for the policies were accepted as any reasonable interpretation. The Student Aid monitoring report was in compliance with Board policy. The Board discussed planning for the Spring Retreat.

Action Items

IT WAS MOVED BY JERRY VOECHTING AND SECONDED BY JOHN LUKAS TO APPROVE THE RESOLUTION AUTHORIZING AN ADDITION TO THE LAKESHORE BUILDING ON THE LAKESHORE TECHNICAL COLLEGE CLEVELAND CAMPUS AND REQUESTING OF THE STATE BOARD APPROVAL FOR THE ADDITION AS PRESENTED. Motion unanimously carried.

IT WAS MOVED BY JERRY VOECHTING AND SECONDED BY JUTTA FURCA TO APPROVE THE RESOLUTION AUTHORIZING REMODELING TO THE LAKESHORE BUILDING ON THE LAKESHORE TECHNICAL COLLEGE CLEVELAND CAMPUS AND REQUESTING OF THE STATE BOARD APPROVAL FOR THE REMODELING AS REQUESTED. Motion unanimously carried.

IT WAS MOVED BY JUTTA FURCA AND SECONDED BY NANCY CROWLEY TO APPROVE THE RESOLUTION AUTHORIZING THE RENTAL OF OFFICE SPACE IN THE ECONOMIC DEVELOPMENT CORPORATION OFFICE IN MANITOWOC AND REQUESTING OF THE STATE BOARD APPROVAL FOR THE REMODELING AS PRESENTED. Motion unanimously carried.

IT WAS MOVED BY JUTTA FURCA AND SECONDED BY JERRY VOECHTING TO APPROVE THE MEMORANDUM OF UNDERSTANDING BETWEEN THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES AND LTC DESIGNATING THE LTC OLD GROWTH FOREST AS A STATE NATURALS AREA AND THE MANAGEMENT PLAN AS PRESENTED. Motion unanimously carried.

Consent Agenda

Mr. Kluss asked for any requests to remove an item or items from the consent agenda. The request for a faculty sabbatical leave was added for action. IT WAS MOVED BY JUTTA FURCA AND SECONDED BY JOHN LUKAS TO APPROVE THE ITEMS ON THE CONSENT AGENDA INCLUDING: CONTRACTS FOR INSTRUCTIONAL SERVICES; PROFESSIONAL CONTRACTS, INCLUDING FOUR MANAGEMENT CONTRACTS AND ONE FACULTY REQUEST FOR SABBATICAL LEAVE ; PAYMENTS OVER \$2,500; AND THE FINANCIAL MONITORING REPORT FOR DECEMBER 2010 AS PRESENTED. Motion unanimously carried.

Information/Discussion

President Mike Lanser gave an update on LTC operations and his activities. Tax Incremental District Joint Review Board meeting updates were provided. The Board's budget/expense report was reviewed. An update on the District Boards Association was provided. The calendar of upcoming events was reviewed. A progress report on the 2011-12 Annual Plan and Budget was provided.

Closed Session

IT WAS MOVED BY NANCY CROWLEY AND SECONDED BY JOHN LUKAS TO MOVE TO CLOSED SESSION PURSUANT TO WISCONSIN STATUTE 19.85(1)(C) AND (F) FOR THE PURPOSE OF CONSIDERING THE POTENTIAL REQUIREMENT TO ISSUE A PRELIMINARY NOTICE OF LAYOFF TO SPECIFIC COLLEGE EMPLOYEES. THE BOARD SHALL RECONVENE

INTO OPEN SESSION IN ORDER TO TAKE ANY REQUIRED ACTION AND TO COMPLETE THE MEETING AGENDA. Roll call vote: Crowley, aye; Fuentez, absent; Furca, aye; Huhn, absent; Kluss, aye; Lukas, aye; Sheehan, aye; Vang, aye; Voechting, aye. Motion unanimously carried. The Board convened in closed session at 6:25 p.m.

Open Session

IT WAS MOVED BY JOHN LUKAS AND SECONDED BY NANCY CROWLEY TO RECONVENE IN OPEN SESSION TO TAKE ANY REQUIRED ACTION AND TO COMPLETE THE MEETING AGENDA. Roll call vote: Crowley, aye; Fuentez, absent; Furca, aye; Huhn, absent; Kluss, aye; Lukas, aye; Sheehan, aye; Vang, aye; Voechting, aye. Motion unanimously carried. The Board reconvened in open session at 6:35 p.m.

Other Business

Agenda items for the February 23, 2011 Board meeting were discussed.

Adjourn

IT WAS MOVED BY JUTTA FURCA AND SECONDED BY CHER PAO VANG TO ADJOURN. The motion was unanimously carried and the meeting was adjourned at 6:36 p.m.

Respectfully submitted,

Jerry H. Voechting
Secretary/Treasurer